



Welcome to the Queen's Liver Center. Thank you for taking the time to see your liver specialist. Please help us ensure we make your experience please by:

1. Present your ID and all medical insurance cards at the front staff when checking in.
2. Notify our office of any changes to your address, phone number, insurance, or primary care physician.
3. Bring your parking ticket. One ticket, per patient, will be validated.
4. Call the office if you're running late for your appointment. We reserve the right to reschedule your appointment if you arrive 15 minutes late without notification.
5. If you need to cancel your appointment, please call 808-691-8838 at least 48 hours in advance.
6. After three (3) subsequent no shows/cancel appointments, you will be referred back to your primary care physician.
7. Update your liver specialist with any changes to your prescription medications, vitamins, and/or supplements.
8. Contact our office one week before running out of medication. After Calling the office, allow 48 hours for your prescription to be filled. Please do not wait until you are completely out.
9. Please do not wear heavy perfume or cologne. Refrain from smoking just before entering our office as other patients may have respiratory conditions.
10. No animals are allowed in the building and in the liver center. We reserve the right to cancel your appointment if personal pets are brought into the office.
11. At the conclusion of your visit, a PPA will come into the exam room and assist you with checkout.